

SRCA ARCHITECTURAL APPLICATION CHECKLIST

PARTIAL WINDOW REPLACEMENT (NOT ALL WINDOWS)

Please be sure your project meets any architectural guidelines and rules for project approval.

All window replacements require review and approval prior to installation. **Each subdivision has its unique characteristics; therefore, allowable exterior frame colors will vary.** Please check with our Architectural Liaison regarding any restrictions on window types and/or colors by subdivision. For full window replacements, the submitted Visible Glass to Frame Edge measurement must be no larger than 3.25" maximum. This 3.25" measurement does not apply to all sub association communities. Some communities require specific visible glass to frame edge measurements and frame colors. *Please check with the Architectural Liaison for further information regarding your community's window frame and color requirements.*

Partial window replacements require the balance of the windows to be replaced within 2 years.

You may require additional checklists, depending upon the type of project proposed. Please see plan my project at www.scottsdaleranch.org for more information, full guidelines, and applicable architectural rules pages 66-67.

In order to create and maintain harmony and consistency within a property, when choosing materials and finishes (for walls, fences, gates, landscaping, driveways, walkways, and hardscape elements), having a large number of different materials, textures, or designs is to be avoided. The Architectural Committee reserves the right to deny applications which would result in too many different materials, textures, or designs being visible.

****Required Submittal Items:**

A filled out and signed application with the following information written in the application's description section or sent in an email.

- brand and model name of windows being installed.
- Frame material
- Frame color
- Grid or non-grid
- State If windows or doors are changing shape, size, location, removed or added. This may require committee review. *Please allow additional time for review.*
- A current color photo of entire house as seen from across the street as required for all submittals.
- Pictures of each full exterior wall of the house. Label each picture E/W/S/N. Circle each window in the pictures that will be replaced.
- Window order pages and window cut sheets stating whether the window installation will be flush fin or nail fin with the exact measurement as seen from the exterior.
- Pictures of proposed windows showing what they will look like from the outside when installed. (A brochure picture for that model window will not do)
- Submit pictures taken from the corner of the property if both new and remaining windows will be visible together from any corner.

Visible Glass to Face Frame Measurement example, Flush/Nail Fin information below
(continued on other side)

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- Pictures showing the visible glass to frame edge measurement exterior side for the following.
 - an existing window that will not be replaced.
 - the new window.
- The new windows must have a very close measurement to the existing windows measurement.
- State that stucco rework will be done if installing a nail fin frame. See below.

Visible glass to frame edge measurement **example** picture



There are 2 different types of window frames. Check with your vendor for pricing for the window and the required installation method for your window choice.

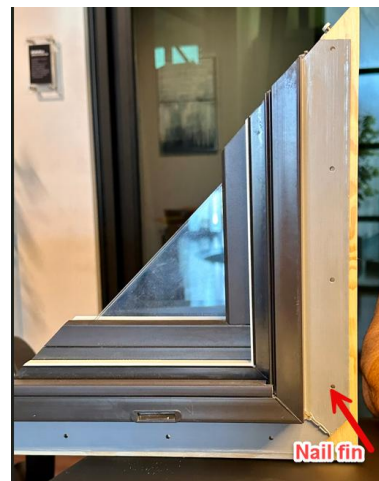
Flush Fin or Z-bar window frame

This frame choice has a large exterior flange with a wider profile (the widest visible glass to frame edge measurement/profile), and this frame is installed over the existing frame.



Nail Fin window frame

This frame choice requires the surrounding stucco to be cut back and the window ties into the flashing. In essence, the process is cut the stucco, pull window, nail new window fin in place, tie into flashing, fill, stucco over, patch paint. Nail fin windows are even/flat with the wall.



**Information required to be included in your submittal packet can be emailed directly to dbotica@scottsdaleranch.org.