SRCA ARCHITECTURAL APPLICATION CHECKLIST

Mailbox

Please be sure your project meets any guidelines before submitting for approval.

The location and design of all mailboxes must be reviewed and approved prior to installation. There are many different types of mailboxes that may be approved, including wood posts and block and stucco options. Please allow sufficient time for review.

This checklist is for guidance ONLY-please refer to the SRCA Architectural Guidelines for the specific requirements relating to your project. You may require additional checklists, dependent upon the type of project proposed. Please see plan my project at www.scottsdaleranch.org for more information, full guidelines and applicable architectural rules page 60.

In order to create and maintain harmony and consistency within a property, when choosing materials and finishes (for walls, fences, gates, landscaping, driveways, walkways, and hardscape elements), having a large number of different materials, textures, or designs is to be avoided. The Architectural Committee reserves the right to deny applications which would result in too many different materials, textures, or designs being visible.

Please submit the following, in addition to your completed and signed SRCA Architectural Application for SRCA review:

o   A current color photo of entire house as seen from across the street as required with all submittals.
o   Photo of existing mailbox structure.
o   Exact measurements of new structure to include height, width, depth and pop-out or recess detail.
o   Exact color of entire structure to include color change for pop-outs etc.
o   Construction and finishing formation for stone/tile sample, if applicable.
o   Samples of the exact characters added to mailbox structure with location noted.
o   If mailbox is a shared double structure, two signed applications must be submitted.
o   New mailbox location requires the approval of the United States Post Office.

If you have any questions, please contact Diane Botica the Architectural Liaison at 480-860-2022 or dbotica@scottsdaleranch.org.