

**SCOTTSDALE RANCH COMMUNITY ASSOCIATION
BOARD OF DIRECTORS' MEETING
November 17, 2020**

Held virtually via Zoom
Scottsdale Ranch Community Association
10585 N. 100th Street, Scottsdale, AZ 85258

Members

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| Present: | Matt Metz | President |
| | Nina Munson | Secretary |
| | Barbara Sarwar | Treasurer |
| | Alex Darroodi | Director |
| | Joe Dawson | Director |

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| Members Absent: | Michele Holzman | Vice President |
| | Mark Shimelonis | Director |

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| Staff Present: | Kathe Barnes | Executive Director |
| | Sonja Perez | Homeowner Liaison |

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| Others Present: | Ken Gawron | 10550 E. Vogel Ave. |
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Call to Order: Matt Metz called the open meeting to order at 4:30 p.m. and called the roll of the Directors. A quorum of Directors was present.

Approval of Minutes: **MOTION:** It was moved and seconded to approve the minutes of the October 27, 2020 open session meeting. Motion passed.

MOTION: It was moved and seconded to approve the minutes of the October 27, 2020 executive session meeting. Motion passed

President's Report: Matt Metz discussed the boulder removal from the lake edge and a short video documenting the project. The video will be sent to the Board members.

ACTION ITEMS:

Finance: **October 2020 Financial**
MOTION: It was moved and seconded to accept the September 2020 financials as presented and file for audit. Motion passed.

2021 Budget Review
Kathe Barnes provided a comprehensive breakdown of the proposed budget and stated the budget does not include an increase in the annual assessment for 2021 and it will remain at \$395.00 per unit.

MOTION: It was motioned and seconded to adopt the 2021 budget as presented. (Exhibit "A") Motion passed.

**Management
Operations:**

Executive Director Review Process

The Board reviewed and discussed the proposed process for the Executive Director review.

MOTION: It was motioned and seconded to adopt the process as a method of dialogue with the Executive Director as presented. (Exhibit "B") Motion passed.

SRCA Reopening Update

Kathe Barnes stated that with an increase in Covid -109 cases in the state, we will continue with the current procedures for the SRCA office and community center. Reopening will continue to be re-evaluated each month.

**Committee
Reports:**

Architectural – Matt Metz reported that the committee continues to be busy. He also stated that one committee member, Pat Chermak, has had to stepped down.

Communications – Nina Munson stated the goal for the eUnify portal to be available to residents is January 2021. Kathe Barnes stated the updated SRCA video for the website and marketing purposes has been completed and should be available in the next few weeks.

Social – Nina Munson stated around 30 boats participated the Halloween boat parade and was enjoyed by many residents. Additionally, the placement of flags and the video presented on the SRCA website and Facebook page for Veteran's Day was a successful tribute to our veterans and greatly appreciated by many. Kathe Barnes stated the installation of holiday lights at the community center is scheduled. Residents will be encouraged to drive through the parking lot to enjoy the light display and drop off a donation for Vista Del Camino Food Bank.

Finance – Kathe Barnes stated the 2019 annual audit has been scheduled.

Lake – Matt Metz stated the committee would be meeting to review the analysis of the lake sludge and what is contains.

**New
Business:**

No new business

Adjournment:

MOTION: It was moved and seconded to adjourn the meeting at 5:10 p.m. Motion passed. The board went into Executive Session to review advice from legal counsel.