

_____ **Reservation Confirmation Policy:** The signed copy of both the *SRCA Community Center/Conference Room Rental Agreement* and *Security Deposit* must be forwarded to the SRCA Administrative office within **48** hours of the initial contact in order to confirm the reservation. It is understood if these items are not received, SRCA will cancel that particular reservation date, making it available for other community residents.

_____ **Residential Status Policy:** It is understood that the SRCA Community Center /Conference Room, can only be reserved by Scottsdale Ranch residents in good standing only. The *agreement, deposit, liability insurance and rental fees* all must come from the resident and be in the resident's name with a Scottsdale Ranch address. The resident must also be in attendance at all functions that are reserved in his/her name. ***PLEASE NOTE:*** In accordance with our Liability Policies, if a resident moves out of Scottsdale Ranch any time before the actual reservation date, the reservation will be cancelled. SRCA will not be held responsible if there is a last minute cancellation due to this circumstance. It is up to the resident to obtain a new venue location in the event of a resident's relocation.

_____ **SRCA Cancellation Policy:** In the event the facility is not available for rental because of circumstances beyond the control of the Association, SRCA shall contact the renter and propose alternative dates. Renter shall have the right to accept alternative date(s) or cancel the reservation without penalty. In the event renter accepts an alternative date, the terms and conditions of the original agreement shall apply.

_____ **Bar/Music Policy:** Please note that no cash bars are permitted at this facility at any time nor can any liquor be sold at any event. Also, in order to be respectful of homes nearby music levels are to be kept down and after 10 pm the facility doors must be closed. No outdoor bands are permitted on the patio at any time.

_____ **Candle Policy:** Battery operated candles are preferred, but if there are open flame candles, they must be fully enclosed and surrounded by a glass container, including the bottom. **THERE ARE NO OPEN FLAME CANDLES ALLOWED ON THE FIREPLACE MANTLE AT ANY TIME.**

_____ **Mantle Policy:** Absolutely no objects are allowed at any time directly under the television. If décor is to be placed on the mantle, it must be on each extreme end away from the television.

_____ **Inventory Policy:** Please initial to acknowledge you have reviewed the inventory list.

_____ **Indemnity:** In consideration of the rental and use of the Community Center, I hereby accept all risk to the health of both myself and my guests and of our injury or death that may result from such use of the Community Center. I hereby release the Association, its governing board, officers, employees and representatives from any and all liability to me or my guests, our personal representatives, estate, heirs, next of kin, and assigns for any and all claims and causes of action for loss of or damage to our property and for any and all illness or injury to the person of both myself and my guests, including death, that may result from or occur during our use of the Community Center, whether caused, in whole or in part, by negligence of the Association, its governing board, officers, employees, or representatives, or otherwise. I further agree to indemnify, defend, and hold harmless the Association and its governing board, officers, employees, or representatives from liability for the injury or death of any person(s) and damage to property caused, in whole or in part, by the act or omission of either myself or my guests while using the Community Center, regardless of whether it is caused in part by a party indemnified thereunto. The Association shall control the defense provided by me pursuant to this provision, and shall choose the counsel to be used in such defense. Such obligations shall not be construed to negate, abridge, or otherwise reduce any other right or obligations of indemnity that would otherwise exist as to any party or person described in this paragraph.

_____ **Tulip Event Insurance:** Philadelphia Insurance Companies Tenant Users Liability Insurance Protection (TULIP) is required. This insurance is designed to provide short term liability insurance coverage for Renters who are renting the community center.

Suspension of Facility Privileges: Any violation of this Agreement may result in suspension of facility privileges.

I have read the Community Center Rental Agreement policies as outlined in the attached documents and understand their content and agree to abide by their provisions. I further agree that if I fail to pay any additional amounts owed to SRCA within thirty (30) days after receipt of a bill from the Association specifying the amounts owed, SRCA may place a lien upon my property for the amount owed and may collect the amount owed in the same manner as regular assessments.

Signee (Must be SRCA Resident)

Today's Date
