

## SRCA ARCHITECTURAL APPLICATION CHECKLIST

### Mailbox

The location and design of all mailboxes must be reviewed and approved prior to installation. There are many different types of mailboxes that may be approved, including wood posts and block and stucco options. Please contact our Architectural Liaison for specifics on restrictions by subdivision.

**This checklist is for guidance ONLY-please refer to the SRCA Architectural Guidelines for the specific requirements relating to your project. You may require additional checklists, dependent upon the type of project proposed. Please contact our Architectural Liaison for additional information.**

**Please submit the following, in addition to your SRCA Architectural Application for SRCA review:**

- Photo of entire house (as seen from across the street).
- Photo of existing mailbox structure.
- Exact measurements of new structure to include height, width, depth and popout detail.
- Exact color of entire structure to include color change for popouts etc.
- Stone/tile sample, if applicable.
- Samples of the exact characters added to mailbox structure with location noted.
- If mailbox is a shared double structure, two signed applications must be submitted.